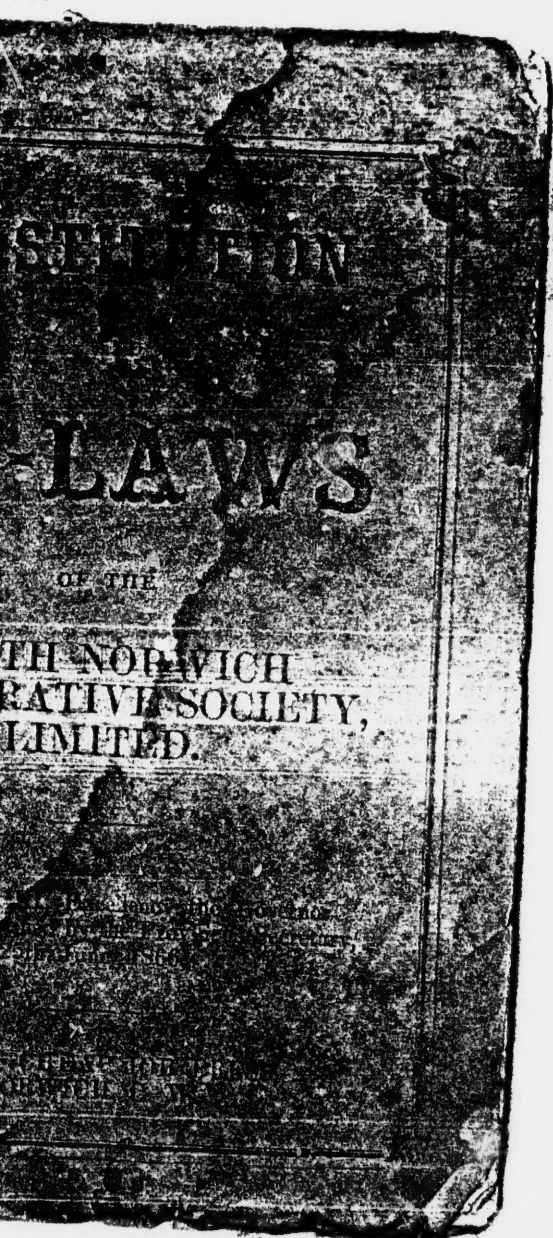


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-Laws. of the / South Norwich / Co-Operative Society, /  
y His Excellency the Governor / General, and  
ncial Secretary, / 25th June, 1866. / Tidey's Cheap  
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## CONSTITUTION.

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### NAME.

"This Association shall be called the  
"South Norwich Co-operative Society,  
limited."

### OBJECTS.

The objects of the Society shall be to  
sell Groceries, Provisions, and other  
Merchandise for its members who shall  
participate in the profits arising there-  
from, on co-operative principles, thereby  
encouraging industry and economy, and  
otherwise ameliorating the condition of  
the members.

**BUSINESS.**

The business of the Society shall be conducted strictly on the cash system. No credit shall either be taken or given, but all goods shall be bought and sold for Cash.

**GOVERNMENT AND MANAGEMENT.**

The government and management of the society shall be vested in a President, Vice President, Recording Secretary, Treasurer, Three Trustees, and Ten Directors, who shall be elected by ballot from among the members at the annual meeting, except as hereinafter provided.

**CAPITAL.**

The Capital of the Society shall be in Shares of five dollars each, the payment of one share constituting a member. No member shall hold more than four hun-

dred dollars in shares, nor in any case have more than one vote.

#### BOARD OF DIRECTORS.

The President, Vice President, Trustees, and Directors shall constitute the Board of Directors, five of whom shall form a quorum for the transaction of business.

#### TERM OF OFFICE.

The Directors and Officers shall hold office for twelve months after election, which period shall commence on the first day of the month succeeding that in which they are elected; but at the first March meeting after the formation of this Society, five of the Directors to be elected by ballot (unless that number shall have voluntarily withdrawn) shall retire, and five new Directors shall be elected

in their places; and thereafter five Directors shall retire every six months after a twelve months' term of office,—five new Directors being always appointed at the March meeting, and five at the September meeting;—retiring Officers and Directors to be eligible for re-election.

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## BY-LAWS.

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### 1. DUTIES OF THE PRESIDENT.

The President shall preside at all meetings of the members, and of the Board of Directors, enforce the rules, put all questions, announce the decisions, and in case of a tie he shall give the casting vote. He shall call a special meeting of



the Society, or of the Board, at the written request of five Directors, or a meeting of the Society at the written request of twenty shareholders. He shall also sign all checks, drafts, or orders.

## 2. VICE PRESIDENT.

The Vice President, in the absence of the President, shall discharge the duties of that office.

## 3. SECRETARY.

The Recording Secretary shall attend all meetings of the Society, and of the Board of Directors,—keep a record of their transactions, and publish calls for meetings. He shall also keep a list of the names and residences of the Shareholders. He shall keep the books and papers of his office, which shall be open to the inspection of members at all rea-



sonable hours. And he shall at all meetings announce from his records the order of business.

#### 4. TREASURER.

The Treasurer shall receive and pay all moneys, except as hereinafter provided, for and on behalf of the Society, and keep a correct account of all moneys received and disbursed by him. He shall pay no money without a correct voucher therefor, and give a receipt for all moneys received by him. He shall post his books, and make a report thereof monthly. And for the faithful performance of his duties he shall give such security as the Trustees shall determine.

#### 5. TRUSTEES.

The Trustees shall hold all the real and personal property of the Society, in trust, which shall at all times be subject

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to the regulation of the Board of Directors. The Society shall be carried on in their name, and no money shall be drawn from the Treasurer without the signatures of two Trustees and the President. No expenditures shall be incurred by them without the sanction of the Board of Directors: Provided always that in case the said Trustees act contrary to the instructions of the Board of Directors, they shall be held responsible.

#### 6. DIRECTORS.

The Board of Directors shall have power to engage any of the employees of the Society, except as is otherwise provided. It shall be their duty to direct the manager as to the conduct of business, and to inspect the same from time to time. They shall meet at least once a month, to receive reports, hear complaints, and ar-

range and direct such incidental matters as may occur. In case of the retirement of any Officer or Director, they shall, appoint some member to fill his place, till the next general or special meeting to which they shall report; and should the President and Vice President both be absent at any meeting, they shall appoint some Director to preside for the time being.

#### 7. MANAGER.

It shall be the duty of the Manager to purchase all the goods, and conduct the business of the Society, under the supervision of the Directors. He shall engage, subject to the approval of the Board, all his assistants, and shall be held responsible for their conduct. His books shall be open at all times to the inspection of the Board. He shall keep the Stock

Book of the Society, take the names of all persons desirous of becoming members, and receive all moneys for shares in the manner hereinafter provided. He shall lay before the Board a half-yearly balance sheet of the receipts and expenditures, and of the assets and liabilities. He shall give the Secretary a list of the names of all persons desirous of becoming members, hand over the cash received to the Treasurer once a week, and shall furnish the Board with a monthly abstract of the receipts and disbursements, and he shall give approved security to the amount of two thousand dollars, for the faithful discharge of his duties.

#### 8. FEMALE MEMBERS.

Women may become members and exercise the right of voting by proxy, or otherwise.

#### 9. ADMISSION OF MEMBERS.

Every person desirous of becoming a member shall apply to the Manager, and if approved by him shall pay in at least fifty cents per week on each share, until the whole shall have been paid up; and in default of payment of the whole amount subscribed, within ten weeks after the date of the first payment, they shall forfeit the amount paid, unless a sufficient reason for nonpayment be given to the Directors.

#### 10. OFFICE.

The Office of the Society shall be at their Store in Otterville, where the books of accounts shall be kept. All notices of meetings shall be posted there, and all communications made there to the Board, and other Officers of the Society.

### 11. WITHDRAWAL OF SHARES.

No Shareholder in this Society shall transfer his or her share to any person or persons whomsoever: but members may withdraw their shares by giving the following notice to the Manager, viz:—

From \$ 5 to \$10, two months.

" 15 to 20, three months.

" 25 to 30, four months.

" 35 to 40, five months.

And for all sums over \$40, six months.

The Directors, however, may shorten the period of such notice, if they find a sufficient cause for so doing.

### 12. REVERSION OF SHARES.

The shares of a deceased member shall be the property of his or her legal heirs or assigns.

### 13. DIVISION OF PROFITS.

The net proceeds of all business carried on by the Society, after paying or providing for the expense of management, the proper reduction in the value of fixed stock, and six per cent, interest on shares, shall be divided among the members in the ratios of their capital, every six months, and the interest and dividend paid half yearly.

### 14. MEETINGS.

The half-yearly general meetings shall be held on the third Saturday, at 2 o'clock, p. m., in the months of March and September of each year, at which a full statement of the business for the half year ending on the last day of the month previous shall be submitted to the meeting, the half yearly dividend declared, and other business transacted.



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Special general meetings shall be called by the President, on the application of five Directors; or, if twenty shareholders desire a special meeting they may request the President, in writing, to call the same; and he shall do so by giving seven days notice thereof, which shall be posted in the Society's store, setting forth the object of the meeting. No other business shall be transacted at such meeting, than the business specified in the notice convening them. Should the President neglect to call any such meeting, a majority of the Directors shall have that power: or twenty shareholders in conjunction with three Directors may do so, and the business transacted shall be binding on the Society.

15. PAID OFFICERS.

No Director shall hold any office of emolument in the Society.

#### 16. AUDIT OF ACCOUNTS.

There shall be two or more Auditors of the Society elected annually, by the members. They shall audit the accounts of the Society, and see that they are correctly kept, and shall lay before each half-yearly meeting a balance sheet of the receipts and expenditures, also of the assets and liabilities of the Society, signed by them, with a statement of the Society's affairs since the last half-yearly meeting, and of its then condition. The Auditors shall have power to call for, and examine all books and documents belonging to the Society : and every balance sheet so signed, and which shall have been approved by any such meeting shall be binding on the Society, except as to any errors that may be discovered within two months thereafter.

## 17. COMPLAINTS.

If any member have any complaint to make relative to the prices of goods furnished by the Society, or respecting the conduct of any of the employees, such complaint shall be made to the Board of Directors, in writing, signed by the party complaining, or by some member on their behalf. All complaints or disputes touching any of the business of the Society shall be submitted to arbitration; the complainant to be allowed to choose one of the arbitrators, the Board of Directors a second, and the parties chosen a third. The decision of the said arbitrators in all such cases to be final, and without appeal.

## 18. MOTIONS.

All motions brought before any meeting of the Society respecting any amendment, or an addition to any of the By-

Laws, or respecting any alteration of, or addition to the Constitution shall be submitted in writing by the mover, or by some member on their behalf. And no such motion shall be taken into consideration by any meeting, unless so made.

#### 19. LIABILITY OF SHAREHOLDERS.

"The liability of shareholders shall be limited,—that is to say: No shareholder in this Society shall be in any manner liable for, or charged with the payment of any debt or demand due by the Society beyond the amount of his or her share or shares subscribed for; and any shareholder having fully paid up the amount of his or her said share or shares shall be absolved from all further liability."

(Signed,) JOHN VANBUSKIRK,  
*President.*

(Signed,) MATTHEW MADDISON,  
*Secretary.*

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